



NEW SUBCONTRACTOR CHECK LIST

All new subcontractors are required to provide the following:

- Agreement signed and dated
- W-9 Form
- Liability, Automobile and ND Workers Comp Insurance Certificate (Listing Rawx, Inc. as additionally insured).

Please send by email, fax or regular mail as soon as possible.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Jessop", is written over a large, stylized flourish that extends to the right and loops back under the signature.

Robert Jessop
Office Manager